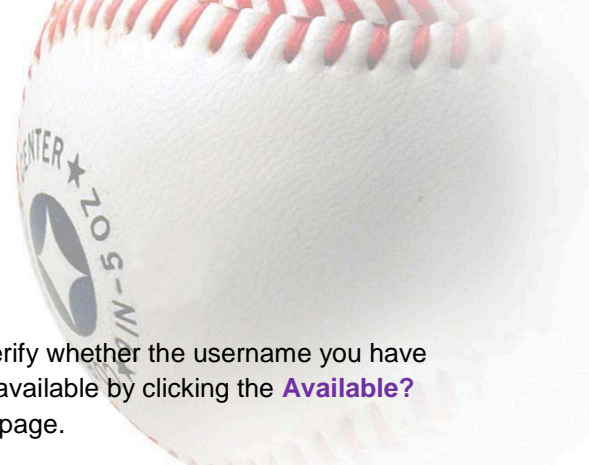




# Spring-Klein Baseball

"More kids playing more baseball"



## Message Board Forum Overview Guide

Welcome to the Spring-Klein Baseball message boards. The message board forums are intended for use by teams participating in SKSA league play and tournaments to assist players looking for teams, and likewise teams looking for players. The goal is to provide an interactive forum that promotes effective communication for its members. Please review the rules and restrictions for the forums [HERE](#).

This guide will provide you a quick overview on how to use the features of the message board.

### Registration

In order to participate in the forums on the message board you must be a member. To register go to the forum web site [HERE](#). Click the Register link as shown here.

The registration page will appear where you will fill out your account details. You will be required to supply a Username, Password, and your Email address. The other settings are all optional and can be configured at a later time if desired. See the account management section for more details on this.

**NOTE:** You can only register an email address once with the system. No two accounts can have a common email address.

You can verify whether the username you have entered is available by clicking the **Available?** link on the page.

Press the **Submit** button when finished to complete the account request for membership to the forums. This will generate a system notification to the moderator to review your request. Please allow 3 days for your request to be processed.

After the moderator has approved your membership you will receive an email requesting you to confirm your account. Your membership is not active until you complete this step. Once you have confirmed your account you will receive an email notification that your membership is now active and you may login to the message board system.

### Message Board Logon

To logon to the message board go to the forum website [HERE](#). Enter you Username and password and press **Login**. The main page of the message board will display.



# Spring-Klein Baseball

"More kids playing more baseball"



## The Forums

The basic layout for the message board is a single category for players and teams to post availability and messages for tryouts etc.

There is an informational forum that contains rules and guidelines for use of the forums. Please adhere to these rules; failure to do so may result in your membership being banned.

Forum	Posts
Message Board Information Guidelines and restrictions for use of the forums	3
Select Player/Team Forums - Players and teams looking for players	
7 Select Forum	5
8 Select Forum	10
9 Select Forum	7
10 Select Forum	5
11 Select Forum	3
12 Select Forum	3
13 Select Forum	3
14 Select Forum	1
16 Select Forum 16/19U Teams	1
18 Select Forum 17/19U Teams	0

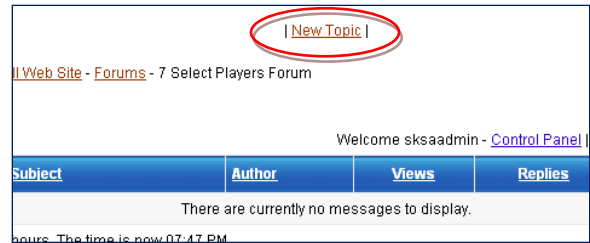
## Select Player/Team Forum

If you are parent or player looking for a select team, add your posting to the appropriate age group under the forums. If you are manager or team and you have open roster positions, or may be hosting a tryout, or maybe you have a new team and need to post that information, create a message under your age group for your team with the appropriate information.

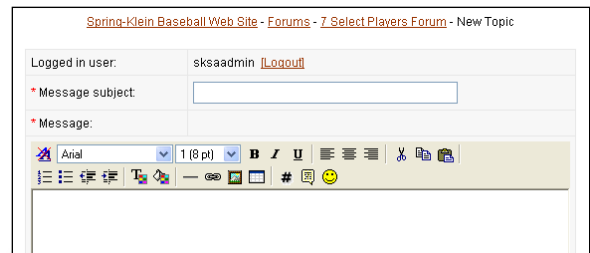
**ATTENTION:** Please note that advertising is not allowed on the forums. Advertising for these forums would include posting messages to sell any type of product or service; *including services for teams from baseball academies (this would include team/memberships tryouts for these organizations) without specific approval from the SKSA board.*

## Posting Messages/Threads

To post a message (or thread) on the board first select the desired forum by clicking the name. Once in the forum select the **New Topic** link at the top of the page as shown here.



The text editor will now display and you can enter your message/thread details. You must provide both a Subject and Message for each posting.



The message editor works like most word processing programs, supporting various formatting options and includes a spell checker.

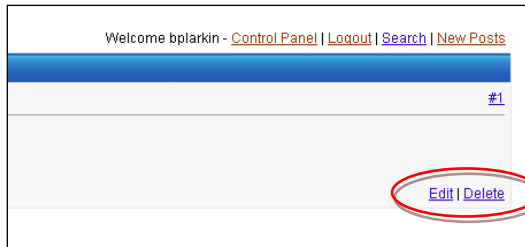
Members have the ability to edit and delete their own postings, so if you make a mistake you can fix it.



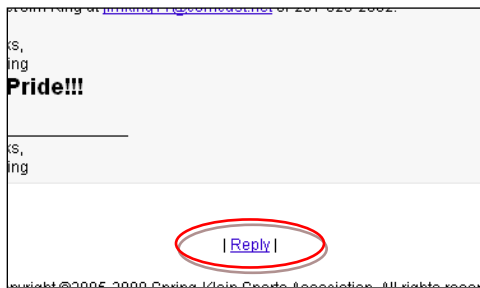
# Spring-Klein Baseball

"More kids playing more baseball"

To edit or delete a posting select the message from the forum and then click the **Edit** or **Delete** link in the lower right corner of the message box as shown below.



To reply to a posted message select the **Reply** link in the center of the page just under the message box.



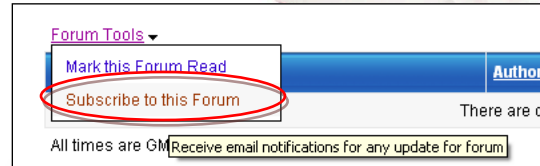
## Forum/Thread Subscription

Members have the option to subscribe to topics of interest at the forum or thread level. Forum subscriptions will monitor all threads within a specific forum, whereas thread subscriptions only monitor activity on a specific posting within a forum.

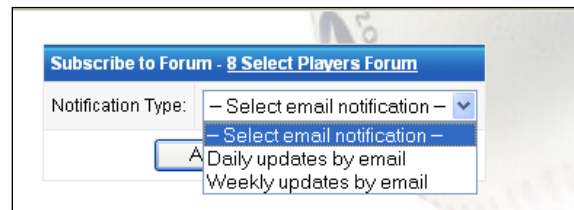
### Forum Subscription

This feature allows members to monitor a specific forum and receive notifications by email when an update has been posted. This is useful for staying on top of urgent or important threads or forum discussions. Members can have the system notify them of updates daily or weekly. To subscribe to a forum enter the desired forum,

click **Forum Tools**, and then select **Subscribe to this Forum** as shown here.



From the subscription page select how you want to be notified of updates to the forum, and then press **Add Subscription**.



### Thread Subscription

Use thread subscription when you only want to monitor updates on a specific posting, and not an entire forum. Members will be notified by email of all new replies to this thread. To subscribe to a thread enter the appropriate forum, click the thread you want to monitor, click the **Thread Tools** link and select **Subscribe to this Thread** as shown below.



### Subscription Management

Members can manage their subscriptions from the member control panel or directly from the forums and threads. From the forums and threads you can unsubscribe in the same manner the subscriptions were established. From the control panel you can manage all your subscriptions from a single place.



# Spring-Klein Baseball

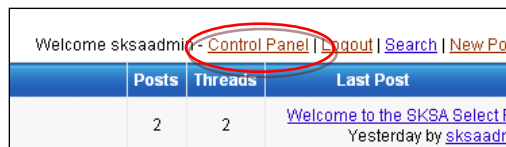
"More kids playing more baseball"

To manage subscriptions from the control panel click the **Subscriptions** button then select either **Forums** or **Threads** from the menu as shown.



## Account Management

Members can update information on their account at anytime via the integrated account control panel. Press the **Control Panel** link just above the forum section to open your account settings as shown below.



In the account management control panel you can change the following details about your account:

- Password
- Email address
- Name (not username)
- Contact (IM program and screen name)
- Location
- Team Name
- Team/Player Classification
- Post Signature (automatically adds a signature to your postings)
- Preferences

You can also view and manage all of your current subscriptions from the control panel by clicking the **Subscriptions** button on the top of the control panel.

## Storage and Posting Retention

Please help us make these forums useful for everyone by keeping the site clean. Remove old postings when no longer needed so that relevant information is available.

It is the policy of this message board to retain postings for 90 days from initial post date. Messages older than 90 days will be purged from the system. If you have content older than 90 days that you want to keep please either repost the message or contact the moderator at [vp.communications@sksa.com](mailto:vp.communications@sksa.com) to request consideration for extension.

## Code of Conduct

Please keep in mind that these postings are viewed by children and adults alike. Please make sure you abide by the rules of the forum, and understand that any objectionable postings may result in your membership being revoked from the message boards permanently.

Remember that advertising within the forums is not permitted. If you would like to advertise on the message board or on the SKSA website please contact us by email at [vp.administration@sksa.com](mailto:vp.administration@sksa.com) for more information.

There is absolutely no tolerance for posting of inappropriate content in these forums. Please report inappropriate postings/threads/content to the moderator at [vp.communications@sksa.com](mailto:vp.communications@sksa.com). The site moderators reserve the right to remove content from the site at any time.

## Feedback

Please provide any feedback on the forums to the moderator at [vp.communications@sksa.com](mailto:vp.communications@sksa.com). Your feedback is welcome in helping to make sure we are providing a useful tool for communication with the message boards.